



# North Coast Teacher Induction Program DISTRICT COORDINATOR APPLICATION

The North Coast Teacher Induction Program (NCTIP) requires each school district to assign one person to serve as the *District Coordinator*. The District Coordinator is a key educational leader in your district. As the liaison between your school district and NCTIP, the District Coordinator ensures adherence to and implementation of program standards. The Coordinator serves as an advocate for the Candidate(s) and Mentor(s), working with the district to develop and implement policies that lead to each Candidate's success.

There are two District Coordinators' meetings per year; one in the fall and one in the spring. These meetings are mandatory. Additionally, Coordinators are asked to maintain ongoing communication with NCTIP staff and may be asked to perform duties throughout the year. District Coordinators will be contacted directly with dates of the meetings for their county.

We recommend involving teacher leaders, teacher unions, Human Resource staff, and administrators in the selection of the District Coordinator. NCTIP provides the district with a financial contribution to offset the cost of compensation for the District Coordinator. Please refer to the *District Coordinator Job Description* and *District Roles and Responsibilities* for more information about the position.

Please complete the following information. A new application must be submitted any time there is a change to information listed below.

District: \_\_\_\_\_

District Coordinator's Name: \_\_\_\_\_

School or Site: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City Zip

District Superintendent: \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Approval Date