



North Coast Teacher Induction Program

ATTENDANCE AND MAKE-UP POLICY

- Attendance for Candidates and Mentor Teachers is required at all seminars (in person **and/or** online).
- Attendance for the Candidate is **directly linked to the clear credential**. Completion of all Induction Inquiry portfolio activities and seminar attendance are required for the Candidate's recommendation of a clear credential.
- Attendance for the Mentor Teacher is **directly linked to the Mentor's stipend compensation**. Attendance is tracked by electronic survey completion for all online seminars.
- Professional Development Series' dates are provided at registration.
***IMPORTANT:** PD Series groups may only be changed under extreme circumstances. If you must change your Series group, choose an alternate location/date (if available) and request this change (with at least three days notice, except in emergencies) by contacting the regional office at (707) 524-2818.*
- Make-up assignments (by Program Coordinator approval) are limited to **one per year** and are only obtainable if an alternate Series is not available to attend. The option to access a make-up assignment is ONLY initiated by Program Coordinators and considered on a case-by-case basis.