



# North Coast Teacher Induction Program (NCTIP)

## REQUEST FOR EQUIVALENCY

To apply for an Equivalency for CA Teacher Induction requirement on a California issued Preliminary Credential, submit the following items to the NCTIP County Coordinator or Regional Office attention Sherry Navarro.

Participant Name: \_\_\_\_\_

County: \_\_\_\_\_

Participant Email: \_\_\_\_\_

Participant Phone Number: \_\_\_\_\_

### PROGRAM REQUIREMENTS: Evidence of Completion

Any or all of these items need to be provided to show how your experience/education qualifies you for equivalency from Induction based on successfully demonstrating an understanding and application of CA Standards of the Teaching Profession (CSTPs) in your teaching practice. Acceptable documentation may be letters from employers or Teacher Induction Program letters (original signatures are required). If NCTIP Candidate, verification could be through the NCTIP data files. A \$300 Credential Services fee will apply.

1. **Completion of California Teacher Induction Program (CTIP)** – Program verification is required
2. **Previously issued Clear Credential(s)** – Verification through the CTC website – attach printout
3. **Teaching Experience** – Number of years must be documented along with assignment(s)
4. **Two evaluations from current or previous employers** – (copies acceptable)
5. **Experience as a Mentor Teacher/Support Provider in a Teacher Induction Program (CTIP) or BTSA Program**– Program verification is required
6. **Clear Credential Request (if applicable) from participant** – Letter should include the credential requested, and current contact information.
7. **California English Language Authorization** – Verification required
8. **Clear Credential Requirements** – Based on specific credential (requires additional documentation as outlined through CTC)

Check all that apply:

General Education

Education Specialist

Designated Subjects: CTE

Designated Subjects: Adult Ed

Date of Review: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

County Coordinator

Date of Completion: \_\_\_\_\_

Evidence Attached & Verified: \_\_\_\_\_

Signature: Sherry Navarro, Administrative Specialist

### NCBTP office use only

**Equivalency Not Granted**

Comments: \_\_\_\_\_

**Equivalency Granted**

Letter of Equivalency issued

Recommendation of Clear Credential form attached – all other requirements (if any) have been met and documentation attached as needed.

Candidate has additional requirements to meet before clear credential recommendation can be made: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Signature: Karen Ricketts, Regional Director

### North Coast School of Education

North Coast Teacher Induction Program • Sonoma County Office of Education

5340 Skylane Boulevard, Santa Rosa, CA 95403-8246 • Phone (707) 524-2818 • Fax (707) 524-2815 • [www.ncsoe.org](http://www.ncsoe.org)