



NORTH COAST TEACHER INDUCTION PROGRAM (NCTIP)

REQUEST FOR EQUIVALENCY



To apply for an Equivalency for CA Teacher Induction requirements on a California-issued Preliminary Credential, submit the following items to the Regional Director, NCTIP Program Coordinator or Regional Office, Attention: Sherry Navarro.

Candidate: _____ **County:** _____

Email: _____ **Phone:** _____

Check all that apply:

- General Education**
- Education Specialist**
- Designated Subjects: CTE**
- Designated Subjects: Adult Ed**

PROGRAM REQUIREMENTS: Evidence of Completion

Any or all of these items need to be provided to show how your experience/education qualifies you for equivalency for Induction based on successfully demonstrating an understanding and application of CA Standards of the Teaching Profession (CSTP) in your teaching practice. Acceptable documentation may be letters from employers or Teacher Induction Program letters (original signatures are required). If NCTIP Candidate, verification could be through the NCTIP data files.

1. **REQUIRED: Equivalency for Clear Credential Request/Cover Letter** – Letter should include the credential requested, and current contact information, including social security number and date of birth (which can be submitted separately)
2. **REQUIRED: California English Language Authorization** – Verification required
3. **REQUIRED: \$300 Credential Services Review Fee** – Due at time of Request; payable to SCOE
4. **REQUIRED: Clear Credential Requirements & CSTP Alignment Page and Evidence** – Based on specific credential (requires additional documentation)
5. **Completion of California Teacher Induction Program (CTIP)** – Program verification required
6. **Previously-issued Clear Credential(s)** – Verification through the CTC website – attach printout
7. **Teaching Experience** – Number of years must be documented along with assignment(s) – attach resume, verifications
8. **Two certificated evaluations from current or previous employers** – (copies acceptable)
9. **Experience as a Mentor Teacher/Support Provider in a CA Teacher Induction Program (CTIP) or BTSA Program**– Program verification required

Date of Review: _____ Reviewed by: _____
Name, Role *Signature*

Date of Completion: _____ Evidence Attached & Verified: _____
Division Department Administrative Specialist Signature

NCTIP office use only

Equivalency Not Granted

Comments: _____

Equivalency Granted

- Letter of Equivalency issued
- Recommendation of Clear Credential form attached – all other requirements (if any) have been met and documentation attached as needed.
- Candidate has additional requirements to meet before clear credential recommendation can be made:

Executive Director Signature

Date

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 North Coast School of Education
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