



# North Coast Teacher Induction Program (NCTIP) REQUEST FOR EQUIVALENCY

To apply for an Equivalency for CA Teacher Induction requirements on a California-issued Preliminary Credential, submit the following items to the NCTIP Program Coordinator or Regional Office, Attention: Sherry Navarro.

Candidate: \_\_\_\_\_ County: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Check all that apply:

- General Education     Education Specialist     Designated Subjects: CTE     Designated Subjects: Adult Ed

## PROGRAM REQUIREMENTS: Evidence of Completion

Any or all of these items need to be provided to show how your experience/education qualifies you for equivalency for Induction based on successfully demonstrating an understanding and application of CA Standards of the Teaching Profession (CSTP) in your teaching practice. Acceptable documentation may be letters from employers or Teacher Induction Program letters (original signatures are required). If NCTIP Candidate, verification could be through the NCTIP data files.

- 1. REQUIRED: Equivalency for Clear Credential Request/Cover Letter** – Letter should include the credential requested, and current contact information, including social security number and date of birth (which can be submitted separately)
- 2. REQUIRED: California English Language Authorization** – Verification required
- 3. REQUIRED: \$300 Credential Services Review Fee** – Due at time of Request; payable to SCOE
- 4. Completion of California Teacher Induction Program (CTIP)** – Program verification required
- 5. Previously-issued Clear Credential(s)** – Verification through the CTC website – attach printout
- 6. Teaching Experience** – Number of years must be documented along with assignment(s) – attach resume, verifications
- 7. Two certificated evaluations from current or previous employers** – (copies acceptable)
- 8. Experience as a Mentor Teacher/Support Provider in a CA Teacher Induction Program (CTIP) or BTSA Program**– Program verification required
- 9. Clear Credential Requirements & CSTP Alignment** – Based on specific credential (requires additional documentation)

Date of Review: \_\_\_\_\_ Reviewed by: \_\_\_\_\_  
*Program Coordinator Name* *Program Coordinator Signature*

Date of Completion: \_\_\_\_\_ Evidence Attached & Verified: \_\_\_\_\_  
*Division Department Administrative Specialist Signature*

### NCTIP office use only

**Equivalency Not Granted**

Comments: \_\_\_\_\_

**Equivalency Granted**

- Letter of Equivalency issued
- Recommendation of Clear Credential form attached – all other requirements (if any) have been met and documentation attached as needed.
- Candidate has additional requirements to meet before clear credential recommendation can be made:

\_\_\_\_\_

\_\_\_\_\_  
*Executive Director Signature*

\_\_\_\_\_  
*Date*

### North Coast School of Education

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