



North Coast Teacher Induction Program

5340 Skylane Blvd, Santa Rosa CA, 95403

Phone: 707-524-2818 Fax: 707-524-2815 Website: www.ncsoe.org

CTE Clear Credential Application Checklist

Based on SB 1104 – Issued on or after January 1, 2009

To apply for a Clear Designated Subjects Career Technical Education Credential based on a 3yr preliminary, submit the following items to the North Coast Teacher Induction Program (NCTIP) Regional Office attention: Sherry Navarro.

Participant Name: _____ County: _____

Contact Information: Email: _____ Phone Number: _____

PROGRAM REQUIREMENTS: Evidence of Completion

1. Possess a valid California Preliminary CTE Teaching credential (3 or 5 year) (see item # 3 for teaching requirement)
2. Program of personalized preparation requirement met through one or more of the following (check all that apply):
 - Foundations & Orientation Class (or pre-approved equivalent course) along with one or more of the below options:
 - Commission-approved program of personalized preparation that includes training in Specially Designed Academic Instruction Delivered in English (SDAIE) :
 - Induction Year 1 _____ Induction Year 2 _____ Fire Science Program (1A & 1B)
 - Previously Held Clear Credential
 - Other Program/Equivalency: _____
3. Verification of Successful Teaching on the CTE Credential – completed Verification of Experience form
 - Two years of successful teaching on the basis of the Preliminary CTE Teaching Credential in the industry sector(s) listed on the credential
 - Previously Held Clear Credential (1 year teaching verification required)
4. United States Constitution Requirement met through (check one):
 - Previously Held Ryan or 2042 Credential
 - A university or college course (official transcript required- please attach or check box below)
 - Transcript submitted with preliminary credential application
 - Exam taken through NCTIP (no further document required)
5. Health Requirement Including valid CPR (Adult/Child/Infant) met through one or more of the following:
 - Previously Held Clear Ryan or Preliminary 2042 Credential
 - NCTIP Health Class (units/transcript not required) Valid CPR (Adult-Infant-Child)
 - Nursing or medical training (copy of current CPR card & medical license required- please attach)
 - University or college course (description of course and official transcript required- please attach)
 - Other: _____
6. Complete study in computer-based technology, including the uses of technology in educational settings:
 - NCTIP (part of Commission-approved program – item # 2 above)
 - Other (official transcripts required): _____

Date of Credential Issuance: _____ Evidence Attached & Verified: _____ Date: _____

Signature: Sherry Navarro, Administrative Specialist

Credential Recommendation approved: _____ Date: _____

Signature: Karen Ricketts, Regional Director

CREDENTIAL APPLICATION REQUIREMENTS

1. Completed and Signed Application- Fully complete 41-4- Please review carefully as all corrections or additions must be initialed by the applicant. Incomplete applications may be returned to applicant.
2. \$100.00 Money Order or Cashier's Check payable to the Commission on Teacher Credentialing or CTC.

Date of Completion: _____ All Required Documents Attached & Verified: _____

Signature, Nicole Rosaschi, Credential Advisor

If you have questions about the Designated Subjects credential application process, please contact Nicole Rosaschi, Credential Advisor, (707) 524-2987 or nrosaschi@scoe.org.