



## MID-YEAR CHECK-IN

### FALL INQUIRY 2

The **Mid-Year Check-In** that is required of each Candidate and Mentor has multiple purposes and is very important in meeting program completion and communication requirements.

***Mentors are asked to guide Candidates through this process by coordinating, planning, and attending the administrator Mid-Year Check-In meeting where they (Mentors) will share their Self-Assessment.***

**COMPLETE THE MID-YEAR CHECK-IN NO LATER THAN THE END OF SEPTEMBER!**

#### **“Talking Points” to Share from the Candidate’s Perspective:**

- Key insights and growth as a professional
- Areas of strength - as linked to the *California Standards for the Teaching Profession*
- Areas of strength - as linked to working with diverse students
- What progress was made through the Individual Learning Plan (Spring Inquiry 1) *and* share job-embedded goal(s) for Fall Inquiry 2; invite site administrator to provide feedback on goal(s)
- Additional professional development and support needed to better meet students’ learning goals
- Mentor Self-Assessment – Mentors will share with administrator and Candidate what they offer for support (Areas of Strength) and what they are working on (Areas of Growth and Proposed Actions) as aligned to program standards. *(The Assessment is submitted to Canvas in October.)*

#### **Points to Consider:**

- Inquiry documents and evidence are formative, not evaluative, and are confidential. However, Candidates have the option to share any documents from their Inquiry work with the Principal/Director if desired.
- We know that site Principals/Directors are very busy. We ask teachers to schedule an appointment, rather than just drop in, and to pick a time that will allow as relaxed an environment as possible to share the positive successes of each Candidate. In large schools, this may be one of the few opportunities a teacher has to highlight strengths in a private setting with the Principal/Director.